

Kelowna Badminton Club Board Meeting Minutes

Date: April 1, 2026

Location: Kelowna Badminton Club

Attendance

Present

- Clayton
- Martin
- Sida
- Sona
- Shen
- Lyndsay
- Nathan
- Anubhav

Absent

- Donna
- Andy
- Anna

1. Approval of Agenda

The current agenda was approved.

- Moved by: Randy
- Seconded by: Anubhav

2. Approval of Previous Minutes

The March 2026 Board Meeting Minutes were approved.

- Moved by: Anubhav
 - Seconded by: Sona
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3. Membership Update

Sida provided a summary update on membership numbers. A bug was reported in the membership site, along with an issue regarding one member arriving late for play sessions. Nathan, Martin, and Anubhav are working on resolving the issue.

4. Financial Update

Presented by: Anubhav and Ana

- Financial numbers continue to look positive.
 - GST will now be added to certain payments, including school programs.
 - Adding GST to membership fees will require approval at the AGM before implementation.
 - The Board approved sending a cheque to Coast Capri for April 15.
 - Payroll procedures are improving. Ryan has not yet been paid due to a missing timesheet submission.
 - Lyndsay asked about Record of Employment (ROE) procedures. Anubhav will follow up with Ana regarding this matter.
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5. Tournaments Update

Presented by: Shen

Kelowna Junior B Tournament

- The tournament was successful and generated approximately \$3,600 profit.
- Participants were pleased with the event and inquired about rankings.

Kamloops Open Tournament

- The tournament hosted by KBC also went very well and generated approximately \$2,700 profit.

Action Item

- Sona will document a closing procedure for tournament kitchen operations.
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6. Canyon Falls Review

Presented by: Shen and Sona

- The Canyon Falls cheque was received.
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7. Junior Training Program

Presented by: Lyndsay

- The final day of the spring junior training program is April 18.
- Lyndsay and the team were pleased with the success of the program.
- The Board approved booking Thursdays from 5:30 PM to 7:00 PM for summer training as well.
- The Board approved providing suitable gifts to junior coaches and assistants as a thank-you for their efforts.

Summer Training Schedule

- Tuesdays and Thursdays: 5:00 PM – 7:00 PM
- Saturdays: 9:00 AM – 11:00 AM

Action Item

- Lyndsay will discuss the summer training plan with TK and Shen.
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8. Nationals Preparation

Preparations for Nationals are well underway, including:

- Painting
 - Pressure washing
 - Lobby cleanup
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9. Streaming at KBC

Presented by: Anubhav and Martin

- Streaming will be set up on Court 2 only to record the ceremony.
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10. Inventory Update

Presented by: Martin

- It was suggested that inventory records move from paper tracking to a digital file system.

Action Item

- Anubhav will discuss inventory digitization and QR code implementation with Andy and Ana.
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11. Booking Update

Presented by: Nathan

- Bookings are running smoothly with no major issues reported.
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12. Communications Update

Presented by: Anubhav

- General communications updates were discussed.
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13. Maintenance Update

Presented by: Randy

- Removal of cubbies and tables is underway.
 - Stair work has been completed.
 - Pressure washing and painting projects are in progress.
 - The lobby door will also be painted.
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14. Masters Nationals Update

Presented by: Lyndsay

- Preparations are progressing well.
- Toilet stalls are scheduled to be installed on Sunday.
- Clayton, Randy, and Martin will assist with the installation.

Additional Action Items

- Martin will send another email to members regarding Nationals, volunteering opportunities, and court closures during the event.
 - Sida will update and disable security cards for the duration of Nationals week.
 - Tania will complete nightly cleanup during Nationals.
 - Sida will supervise a team responsible for unpacking and packing mats for Memorial.
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15. Next Meeting

The next Board meeting will be scheduled after Nationals, tentatively on a Wednesday after May 6, 2026.