

KELOWNA BADMINTON CLUB

Executive Meeting – Wednesday, 2023 Sept. 20 in KBC Board Room

Present: Martin, Clayton, Anubhav, Nathan, Andrew, Khushi, Donna, Andy & Harp.

Absent/Regrets: Sona, Sida & Randy

Guest: Val Warwick

Email business conducted prior to meeting:

Motion #1 was put forward by Martin that KBC register all coaches as part time employees and set up the tools & procedures to accomplish that as outlined with Val Warwick (bookkeeper) doing the payroll processing.

Motion seconded by Anubhav - motion passed with majority of board voting.

Motion #2 put forward by Martin & seconded by Anubhav that KBC set the base junior program rate of pay at \$10 per hour for this fall.

Motion passed with majority vote

Meeting called to order at 7:12 pm after pizza was enjoyed.

Agenda Motion moved by Anubhav, seconded by Andy to accept Agenda as presented - motion passed.

Minutes of August Meeting Motion moved by Clayton & seconded by Andy - to accept Minutes of August board meeting as presented - motion passed.

Employee Matters: Val provided update information on changes to coaches status. They will now be employees of KBC. There are 5 coaches currently taken on as employees. Val expressed concerns for the security of personal information pertaining to employees, i.e. who has access to office & adequate procedure for the arming of office door, as well as the possibility of having this sensitive information password protected. Anubhav will look into additional security for sensitive information on the office pc. Martin suggested board may look into payroll services offered by Sport BC as well. To be followed up on at next meeting.

This brought up other security related issues to be addressed.

The Kantech System for monitoring club access. Anubhav will look into possibility of remote access for those dealing with security/alarm issues.

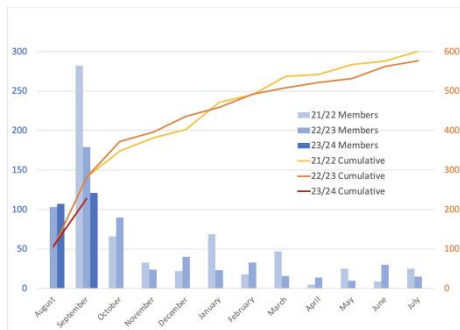
Liability Waivers: Clayton

The process to have this available as part of membership applications is still in the development stage but should be resolved within days. Members to be advised memberships are now due.

Membership numbers as of August 16, 2023 - Martin & Sida:

Adult:	112 Renew	26 New	138 Total
Student:	10 Renew	15 New	25 Total
Junior:	43 Renew	22 New	65 Total
All:	165 Renew	63 New	228 Total

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Sida provided an email report which was presented by Martin. No major issues since Kantech problem was resolved.

Sida asked about e-transfers for access card replacements - this was advised against. Payment to be done on website.

Financial Update - Anubhav

Changes to future presentations are being worked on.

A Term deposit matures Oct. 4. Decision made to re-invest at rate & term discussed.

Motion by Anubhav to proceed as discussed, seconded by Andrew & passed.

Board has received no further information from City as to lease term.

E-transfer limit to be increased to better fit with ongoing payment requirements.

Motion by Clayton, seconded by Andy to proceed with limit increase - passed.

Junior Programs - Khushi

Programs continue to go well.

Suggestion put forward to bring in others for the competitive level sessions while being vigilant how such an approach is impacting players. It may be something to offer on a trial basis.

TK's Intro to Badminton sessions are to continue & have been well received.

Playtime is scheduled to re-start on Sunday the 24th & notice will be added to website.

Coaching update - awaiting further information from CRA to proceed.

Lyndsay's input has been requested on records needed. Khushi awaits input.

BC Winter Games to be held in Quesnel so volunteers are being actively sought for coaches and chaperones.

Scheduling - Nathan

Court time has gotten considerably busier with fall approaching.

A request has been made for regular repeat three evenings a week booking, 2 to 3 courts for a group during prime play time..

Currently group bookings during prime time are at their limit. Time is generally available for them to book after 10 each night so this is the best that can be offered at this time. Nathan will communicate this to the player making the request.

Arman has requested a one time use of 3 to 4 courts for a private function on Oct. 27 from 3-5 pm. Since this does not impact prime time play the request will be granted.

Discipline Issue - Martin

A complaint about inappropriate court behavior was received. The person in question will be advised of disciplinary action if this is repeated.

Tournaments - Martin

Masters Nationals will be held in Ontario April 8-13, 2024

Provincials are generally held prior to Nationals - discussion around when is a good time for provincials. Ideas to be given further consideration.

Kelowna Open - KBC currently has no tournament director. Possibly to be held in Nov.

- Mike Mitson will be asked about his availability to handle software.
- TK & Lyndsay will be asked if they are available to help out.
- Harp and Clayton offered to help where possible.
- Andy advised that he can provide a sufficient supply of prizes.
- Anubhav can help with poster & communication.

Communication - Anubhav & Sona

Communications seems to be all functioning well.

Misc. - Donna

A player asked if we could have someone do an AED use refresher for players, and maybe give a few pointers of appropriate first aid for likely injuries that players may encounter. Rob Skelton is a trained firefighter with these skills & has agreed to do a session for club members. Donna will contact Rob to see when he might be available to do this and notification will be sent out to members.

Maintenance -Randy/Donna

Martin will provide information on building improvements advised by city last year so Laing can be contacted to get this completed. Skuppers were cleared in spring by Laing but we have heard nothing more from them as to other needed repairs.

Lights etc. - Andrew

He has contacted a supplier for additional lighting to be added to existing pot lights. He is waiting to hear back from them. He suggests providing shrouds for the pot lights as well so will look at possible material options for that.

- Andrew put forward an idea of a 24 hour badminton marathon play as a fund raiser for first responders since this past summer has made us all more aware of their valuable job. Ideas will be further explored.
- Andrew looked into various options to get cooling systems for our building. Geothermal would be great if we were building a new facility. He is exploring cost of a water wall that provides cooling and will get back to us. Conventional Air conditioning is also something to consider.

Security Camera System

-the cost of an updated security & camera system is being investigated & further information will be brought forward when available.

-the current old system is difficult to navigate remotely, seems to have far too many glitches in its operation and is in need of an overhaul to provide adequate security and monitoring. Remote access will be explored to provide less cumbersome monitoring.

Photos for website & lobby - this is to be addressed before or at next meeting.

Meeting Adjourned - 10:00 pm

Next meeting scheduled for Wednesday, Oct. 18th, 2023 at 7 pm.