

KELOWNA BADMINTON CLUB

Executive Meeting – 2023 March 15 in KBC Board Room

Present:

Martin, Clayton, Nathan, Anubhav, Andrew, Sida, Andy, Harpreet & Donna

Regrets:

TK, Patrick

Guest: Lyndsay Thomson

Meeting called to order at 7:10 pm

Agenda - Motion to approve: Nathan/Andrew

Minutes of 2023 Feb - Approved as presented. Motion - Martin/Nathan

Lyndsay - Attended to discuss Provincial Masters Tournament

May 12-14, 2023 - KBC hosting

Mike Mitson & Eva Weston helping to organize for this.

Shuttle tubes needed - Andy to ensure supply on hand.

Medals - BBC possibly supplying.

Trophies

Gifts - towels

Looking for donations of gift certificates, door prizes.

Food - Friday, Saturday & Sunday - buffet set up as per usual - Harp & Donna to coordinate food & volunteers.

Saturday night dinner to be at a venue away from KBC.

Anubhav will discuss media coverage with Lyndsay.

BC Winter Games - Badminton at KBC March 24 to 26.

- Hours participants to be attending: Fri. 8-6, Sat 8-7 & Sun 8-3

- food concession items will be available for sale. Donna & Harp to finalize details.

- volunteers - Mike Mitson has volunteers lined up for door monitoring & floating. Some of these will also be available for food concession table.

-Concession table available a couple of hours each day as volunteers are available.

Membership numbers as of 2023 March 15 - Martin

Adult:	224 Renewals	107 New	331 Total
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Student:	35 Renewals	24 New	59 Total
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Juniors:	50 Renewals	62 New	102 Total
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Total:	309 Renewals	193 New	502 Total
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Looking at the cumulative registrations we are just a little behind last year's.

Membership general update - Sida

- BBC requesting more info to ensure KBC members are registered with BBC. Martin & Sida to send in list.
- There appears to be a problem of access cards being used by unauthorized people, who bring in others during wee hours - no shoe change or guest fees. Sida to cancel problem cards and new cards will no longer be available in the lobby. Members getting cards will be informed as to how to get them in the registration note.
- Anubhav to contact Jeff regarding changes to automatic notes to new registrants.

Financial Update - Anubhav

Financial statements were made available to board. Anubhav went over details. No questions arose.

Junior Training - Patrick (report presented in his absence)

- Programs going strong. Coaching going well.

School Program Request - Canyon Falls Middle School

- Request made for court and instruction time April 19 & 26 from 9:45-11:00 am. The Board offered a proposal of costs, which was accepted. Loaner goggles & racquets to be available. TK will coordinate these sessions.

- We will continue to ensure all junior members receive a pair of goggles which can be given to new members with their access card. Andy to order more goggles to have plenty on hand to give with registration & have a box of loaners available.

Proposed Rules & Waiver Changes - Clayton

- Clayton suggested changes to KBC Rules. The changes were put to a motion by Clayton & seconded by Andy & passed. (Revised rules attached) Anubhav will get this added to website.

- Clayton suggests changes to our current waiver form & will revise & send to Anubhav to update on website. Changes to have the waiver form automatically included before registration form can be completed or guest fee payment form completed. A waiver form will also be posted outside our front door.

Communications - Anubhav

- Posters for Provincial Masters tournament May 12-14 have been posted on the website & put up in the court area and in board room.
- Information of booking process to be added to website.
- Covid guidelines to be updated on website.
- Clayton's changes to be added to website when completed.

Adult Programs - TK

- Group play and Introduction to badminton doing well.

Tournaments - TK

- March 24-26 BC Winter Games - run by BC Games at KBC
- April 28-30 Junior B tournament at KBC - TK & Mike Mitson organizing
- May 12-14 BC Provincial Masters Tournament at KBC - Lyndsay Thomson & Eva Weston organizing.

Scheduling - Nathan

- things have been very busy with much oversight required to keep court use well controlled.
- some issues have arisen but appear to have been handled successfully.

Maintenance - Donna

- Broken cooler & row of chairs in Crow's Nest were removed to make space for stacks of chairs to be moved from office side room & more work space in kitchen - better use of space.
- furnace room cupboard & area was cleaned out by helpful volunteers to better utilize that space.
- Light fixture in office changed - some complaints about it being too bright were received so the possibility of getting a dimable light installed will be explored by Donna.
- numerous small jobs were carried out by our ever helpful volunteers.
- annual furnace inspection & repair was completed in February.
- Annual safety inspection of fire extinguishers & emergency lighting was arranged for March 18th.
- Annual servicing of water cooler system arranged for April 5.

KBC Insurance

- Val has been looking into our insurance coverage needs. The City covers building structure insurance, Sport BC holds our liability component and Interior Savings holds our content coverage. Val & Donna are working on getting Directors' Insurance coverage as well but have run into a few glitches along the way. The search continues.

Misc. Matters

- With the accumulation of racquets building up it was decided we need a policy for unclaimed or donated racquets & just how best to deal with these. TK & Donna offered suggestions to be considered and hopefully a workable policy will be developed.
- The issue of too many people not changing from street shoes to clean inside shoes has been a problem. Martin suggested putting a sign up right at the court entrance reminding people of this. We may also consider adding a note in this regard in our next membership newsletter.
- A suggestion was proposed to offer free membership to Ukrainian refugees/immigrants. This was discussed & it was felt that our introductory sessions would best serve the purpose initially to see who might like to pursue taking out a membership. This idea will be communicated to the member making the suggestion.

Next meeting scheduled for 7 pm Wednesday, April 19, 2023.

Meeting adjourned at 9:40pm

Kelowna Badminton Club Rules (the “Rules”)

1. **COURT SHOES** used only indoors must be worn in the court area. Any footwear worn outside is to be removed in the lobby or change rooms to limit sand and dirt on the courts. The court area includes the entire wooden floor, not just the courts. Dirt and debris from shoes worn outside can damage the wooden floors and may increase the risk of injury to players. There are donated court shoes in both the men's and women's locker rooms for people to borrow, if needed. BARE FEET or socked feet are not allowed on the courts.
2. The members of the Kelowna Badminton Club (KBC) are expected to be friendly and courteous to other players, members and/or guests.
3. **COURT ETIQUETTE** and acceptable attire.
 - (a) Members and guests are expected to wear proper badminton attire. Baseball caps are not allowed to be worn while playing badminton. Headbands may be worn to keep sweat out of one's eyes. The KBC has headbands for sale.
 - (b) Members and guests are not to walk behind any court when play is in progress on that court. Members and guests may walk behind an active court between points when play has paused.
 - (c) Children under age 12 are to be supervised by a responsible member at all times.
4. **ENTRY CARDS** are not to be loaned out to anyone, which includes family members. Entry Cards are for the exclusive use of the member. Members are to scan their entry card each and every time when entering the KBC building.
5. **COMMUNICABLE DISEASE POLICY**, located on the KBC Website (www.kelownabadminton.ca), must be complied with by all members and their guests.
6. **GUEST FEES**. Members are responsible to ensure that their guest(s) have been registered and paid the applicable guest fee PRIOR TO PLAY. A guest is permitted access to KBC building only when they are with a member. Guest fees are payable through the KBC Website at kelownabadminton.ca/kbc-guest-fee/.
7. **COURT BOOKINGS/RESERVATIONS**. Members must comply with the Court Booking Policy on the KBC Website.

These Rules are regularly updated and the most current version may be found on the KBC Website.

Breach and/or violation of any of the Rules or above referenced policies may result in revocation of membership and/or other measure(s) being taken by the KBC.

KBC Executive

(Revised March 2023)