

# KELOWNA BADMINTON CLUB

**Executive Meeting – 2022 October 19 in KBC Board Room**

**Present: Martin Weilmeier, Andrew Ede, Anubhav Gupta, Clayton Miller, Donna Campbell, Andy Galloway, TK Hirose, Sida Zeng, Harpreet Sidhu & Nathan Tang**

**Regrets: Patrick Tutty & Arman Chowdhury**

**Meeting called to order at 7:08 pm**

**Agenda** - Motion to Approve put forward by Clayton, seconded by Andrew & passed

**Minutes of 2022 Sept. 21** - Motion to approve put forward by Andrew, seconded by Anubhav & passed.

## **Membership - Sida Zeng**

Sida had Miles Sewell in to reset card access settings to enable batch controls for turning off access when necessary. A few glitches have shown up but are hopefully being resolved. New & renewed memberships are filtering in as expected.

Discussion took place around developing a policy for granting lifetime honorary memberships. Andrew will draft a policy for board review.

## **Membership as of Sept 21, 2022**

Adult:	194 Renew	40 New	234 Total
Student:	32 Renew	13 New	45 Total
Junior:	43 Renew	23 New	66 Total
<b>All:</b>	<b>269 Renew</b>	<b>76 New</b>	<b>345 Total</b>

## **Financial Update - Anubhav Gupta**

Income statement & balance sheet reports were provided, reviewed & questions answered. Anubhav & Donna got to the bank and made the arrangements for the new term deposit and two others will be coming due in the new year. Signing authorities have been approved.

## **Communications - Anubhav**

Photos of board members still needed for lobby and can be sent to Martin to get that completed. Lobby photos of coaching team also need to be updated.

## **Junior Training - Patrick Tutty**

Patrick kindly provided a report and this was reviewed. Programs are going well. Questions regarding advertising were discussed and it was felt that the best option is to get in touch with those in the school system to offer introductory sessions & coaching. It was felt that advertising in print media was not shown to be particularly helpful in the past.

TK reported that the Saturday younger group was doing well. Playtime participation is increasing as others discover it. There were questions raised about the wording around who was able to attend. Anubhav suggested a change in wording on the website that will be more clear. Questions around whether waivers are required for non members were brought up and Clayton will check to ensure KBC practices are adequate from a legal perspective.

TK asked about possibility of holding a Halloween session for the young players. He will formulate more details and bring it forward to the board. The idea was well received and it was just the matter of timing that was in question - possibly October 29<sup>th</sup>.

**Adult Programs**

Arman was not able to attend. Other board members reported that ladder remains popular and is well attended. There was some discussion about having juniors play with the group & the policy was reviewed that juniors must get coaches ok to join ladder as only the coaches are likely to know if they are ready for that level.

TK reported that his introductory sessions are going ok and he's contemplating changing frequency of sessions to once or twice a month depending on demand.

A doubles clinic proposal was also discussed and again depending on demand, could be held on a monthly basis.

**Tournaments - TK Hirose**

KBC Open TK to confirm dates and get back to the board.

BC Winter Games - use of KBC for March 23 & 24<sup>th</sup>. Volunteers need to be recruited. Mike Mitson is involved so we may get more information from him & TK will check with BBC. It was suggested that KBC provide food concession for the players, so help will be needed there too. All volunteers must register through the Winter Games site. No decision was made after some discussion as to need for players to wear eyewear. Will Winter Games insurance cover club use? More information is needed & hopefully will be forthcoming.

**Inventory - Andy Galloway**

Andy reported that things are going well but there are some supply chain issues that result in delays. He brought in a new type of shuttle to show and these look to be a welcome addition to our stock. Each pink tube is \$18. Clarification on the costs of various types of tubes is needed & it is hope we can get the list updated in the inventory room so sellers are aware.

**Scheduling - Nathan Tang**

The Skedda system appears to be well received and used with issues being dealt with promptly. The display on the lobby monitor appears to need some tweaking as it shuts off randomly. Arman & Nathan will look further into that.

**UBCO Play at KBC** - Anubhav & Arman are to provide more information once they touch base with the organizer.

**City of Kelowna Bylaw Private Event** - this was a recent request and options were explored to provide information on costs. The request is for 2 courts for 2 hours as well as the use of the kitchen & viewing area. Cost of \$15.00 per attendee to cover court rental, racquets and 2 tubes of shuttles as well as a \$100.00 cleaning fee will be proposed.

**Maintenance - Andy & Donna**

**-Court lights** - one not working on court 4. The original invoice was located by Val (thank you Val) which provided specifics of type of lights. Martin located information that may suggest our lights are still covered by warranty for another month. Andrew Ede will follow up on that asap and report back to the board. Alternate plan is to remove one light from the string of 4 on court 5 to replace the inoperable one on court 4. Await Andrew's report and get information on having electrician in to do the work.

Doug Elmore and Andrew Ede teamed up to research options for court lighting changes and will report back on their findings.

**-Ceiling fans** - two in main court area not working for some time now. This will be looked into by the electrician who works on the lights.

**-Viewing area & office windows** could do with cleaning & may be an option when a lift is on site for electrical work, depending on who provides the lift.

**-Roof leak** - Martin has been in touch with Doug at the city & it appears that previous roof work was not done to code so Martin is asking if the work identified as deficient is to be covered by city. We await the verdict on that.

**-Replacement of locker room double doors** - In their June 2022 walk through, the city team identified this as a need and may be covered by the city. Martin will ask Doug at the city about this.

**-Electrical issues** It appears that the issues we were experiencing have now been resolved and things appear to be functioning as they should.

**-Alarms** - There have been several instances of what appear to be false alarms at KBC and this will have to be addressed with Miles Sewell with Three West Security. The Commissionaires have been called to check doors on a couple of occasions lately.

**-Keys for Office & Inventory Room doors** - New locking knob systems have been purchased by Donna and arrangements made to have them installed tomorrow by a player volunteer, Mike Delorme - thank you Mike. These come with 4 keys to be distributed as board sees fit. These are only needed in the case of a power outage of a duration to deplete the battery back up for card access, which has only ever happened the once that we know of, so just a precautionary measure to ensure access.

**Next meeting planned for November 16, 2022**

Meeting adjourned at 9:10 pm