

KELOWNA BADMINTON CLUB

Executive Meeting – 2022 June 6 p.m. in KBC Board Room

Present: Martin, Lyndsay, Nathan, Arman, Clayton & Donna

Regrets: Stephen & Andy

Agenda: approved

Minutes of last meeting, April 20 2022 - approved with suggested changes.

Meeting called to order at 7:03 pm

Membership Report as of June 6, 2022 - Martin & Clayton:

	Renewals	New	Total
Adults	196	147	343
Students	15	66	81
Juniors	50	86	136
Totals:	261	299	560

The process involved in refunds was discussed and the decision made to be clear that refunds will include a processing fee commensurate with the level of membership & the timing of the request.

Guest requests by members is going well for the most part, with on-line payments. Guests are able to sign up 2 guests at a time on the current system. A member who had requested a refund and was told of the processing fee stopped payment thru the bank, which charged us a fee for their processing, so if that member signs up for a new membership, they will be charged our processing fee plus the bank fee as well. This motion was voted on & passed.

Martin put forward a breakdown of proposed membership rates and refunds at all membership levels over the months involved. These ideas/spreadsheets will be put to the membership for consideration at the AGM.

Financial Report - Val & Stephen

Reports were presented and reviewed and she was able to answer any questions that were raised. **Stephen** had kindly also provided a written report to add his thoughts, so this was also reviewed. **Val** has prepared the financial reports for AGM presentation. Ideas about moving some funds into term deposits were gone over as well.

Financial Report:

2022 June 6 - Treasurer's Report: Val has prepared our GST and we submitted a cheque for \$3,703.20 to Interior Savings to remit to the government. So we are up to date on PST and GST. I also submitted the City of Kelowna Permissive Tax Exemption for the 2023 property tax year. I am glad Val is keeping up in line with these deadlines. I'll make a document of recurring annual deadlines that future Treasurers can use. Val has also prepared a 2022/23 budget for the AGM. Donna and Val just completed a count of all our inventory, which was very generous and helpful. They can report on the variance, I hear it isn't much. As for financial updates, I believe Val is showing up to the meeting to present our current income statement and balance sheets. The most recent documents were forwarded to the board via email. Proposed budget for AGM will also be presented. A term deposit of 100k for 3 years was also initiated by me but Martin wants to look at other investment options to counter higher inflation. Let me know what ideas you come up with at the meeting. Any term deposit or other investment options will require board approval and 2 signatures. **Stephen Atherton**

.../2 Kelowna Badminton Club - Board Meeting - 2022 June 6 (cont'd)

Coaching - Lyndsay

Things have gone well. She had a meeting with TK, Shen & Matt on Thursday & all seem keen to plan for summer & fall. It was felt best to let the coaching team organize programs & submit ideas to the board for approval and they will handle financial side & simply pay court fees. **Lyndsay** will update us on that after planned second meeting.

Tournaments - Lyndsay

Badminton BC (BBC) has requested dates for any planned tournaments get to them by June 15. Dates to be sent are: Junior B April 28-30, 2023, Ogopogo Nov. 11-13, 2023 or Mar. 3-5, 2023. A Kelowna Open can then be planned accordingly.

Inventory - Val

Val & Donna did a tally of inventory and **Val** has made up separate sheets for when inventory is used for club purposes or sold, to make for easier reporting. Others will be notified of this. See attachment.

AGM Planning - Martin

A decision to hold our AGM on Sunday July 10th was arrived at. Food options were discussed and if **Stephen** can organize a BBQ, as he suggested, that will work (if weather cooperates) and **Donna** has volunteers that will help with kitchen part. Or, if BBQ doesn't work, **Donna** suggested a "build-you-own sandwich" type of set up upstairs. Details will be explored & plans made to have food available.

Board elections - Current board members were asked if they will let their names stand for another year and it appears all but **Lyndsay** are willing to remain. **Lyndsay** has provided immense help & will continue to be involved as a non-board member where & when needed. We are most appreciative of all her help!

Martin outlined the positions needed on the board: President, Vice President, Treasurer and Secretary, and all other duties are handled normally by our Members at Large. There are various jobs needing oversight so discussion ensued around possibly getting members to take on a role but not having to be a board member. This idea will be explored to see if we can get these many duties covered.

Expanding community outreach - Stephen Atherton

Stephen wondered if we might want to look at doing some sort of school involvement as a way to introduce young people to the sport. This was apparently done years ago, with great success, and has been proposed several times again over the years. This seemed to have a lot of support & worthy of future consideration.

Booking Update - Martin

Things going well with few glitches. **Nathan** is willing to add his skills to assist **Martin** in this process.

Facility Maintenance - Donna

The roof was once again leaking onto the floor between courts 4 & 5 after heavy rains. **Martin** will look into what solutions are available to us.

Meeting adjourned at 9:25 pm

Next meeting will be AGM July 10th, 2022

djc

See attachment below.

Attachment:



2022 June - KBC
Inventory count.xls