

KELOWNA BADMINTON CLUB

Executive Meeting – Sept 21, 2020

Present: Mike, Lyndsay, Donna, Norm, Colin, Martin, TK, Karen, Paddy

Regrets: Andy, Harp & Stephen

Meeting brought to order: 7:02 pm by President **Mike**

Review of Minutes of last meeting - August 17. Items from that meeting brought forward were:

BF - malfunctioning ceiling fans in the court area. This is on the building work list to be addressed when we next get a lift in as this requires they be physically inspected. These were newly installed only a couple of years ago when the new lights were installed. **Bring forward at next meeting.**

BF - securing of net posts - Tyler is out of town and Andy will be asked if we can get a timeline on when this might be done and we will **discuss this at our next meeting.**

Minutes of Aug. 17, 2020 meeting approved.

Agenda approved

1. Directors' Updates:

Membership - Colin -

83 + 28 = 111 Adult Memberships

37 + 13 = 50 Junior

4 + 1 = 5 Adult Restricted

7 + 1 = 8 Adult Student

Total = 174

- Colin reported having some problems in the way the information records and this will be further investigated.

- All Directors are required to fill out waivers but these do not appear to be available on line so paper copies will be provided via email or at next meeting for all to complete.

- Some members are experiencing problems with renewing or joining on line. Discussion about extending deadline from Sept 30 to mid Oct and this was approved.

- Student verification requirements were discussed and since this is not a problem, will be addressed as needed.

-Carding in to be stressed for all

Treasurer - Karen & Paddy

- Discussion took place regarding how best to handle financial transactions involved in club functions and **Karen** will contact the bank to see if email transfers are possible for our account and **Martin** will contact Jeff to ask about options to possibly simplify things.
- **Karen** reported a new laptop pc has been obtained and programs installed and asked for clarification on just which reports are preferred for monthly meetings - balance sheet & income statement seemed to be the general consensus. These will be included in future Minutes.

Communications - Stephen

- The KBC Website has been updated with most current information for junior program, adult program, ladder, executive changes, tourney info, etc. Stephen reached out to Jeff, our website designer, and asked for 6 changes to a number of things on our webpage including: the landing photos, change in menu buttons, and some wording to make it more clear where to buy a membership, where to book a court booking, what the Covid Protocols are at KBC, and making it clear that you 'need to be a member' to play at the club.

Martin advises holding off on any major changes to our website for now as there are some major changes on the horizon that will impact this.

- In discussion about need for more of a marketing push to attract more members, it is felt Covid precautions prevent anything at this time but ideas for post Covid marketing would be welcome.

Juniors - Lyndsay

- Juniors appear to be adapting well to Covid protocols, with the supervision we have in place.
- The Saturday 5-7 age group is working well and seems to be a fun group.
- Coaches have had their criminal record checks and will be undergoing First Aid training - the cost of which will be paid by the club - there are funds available in that program fund for this.
- Temperature checks are being carried out and any sign of illness or low grade fever would mean the player must be sent home & not play for 2 weeks. This applies to all ages between 0-17.
- Lyndsay will write up a policy and have it approved by a Paediatrician. This will be distributed to parents.
- Goggles - juniors get a pair included in their initial registration and replacements are \$5.

BBC Update - Norm

- Nothing new as tournaments aren't taking place during Covid. Keeping an eye on just how Ontario clubs deal with their second wave of infections and will update as information is received.

Ladder - TK & Martin

- The ladder has been well organized and is going well. There is extra cash built up from this group so it was decided this "bag of money" would be deposited into our general revenue with a note indicating where it came from.

KBC General Observations - Mike

- Mike reports he is still getting spam on our new Google mail system. Martin will check that out.

- Integrating new members. - TK will set up a program to welcome new members & guide them to their preferred playing group.

- Ways to allow for prospective members to try out the club are being explored. These requests can be forwarded to TK who hopes to run a program for this from 3-5 pm on Sundays.

- We need to ensure our Debit machine is wiped down after use and put back onto the charger.

- Covid protocols will need to be refreshed and stressed as we see more cases emerge in BC. Our booking system must be adhered to.

- Club security - doors have been left ajar so we need more attention paid to checking these.

- Incident reports - stress the need to fill these out in the case of incident at club.

- AED orientation. Lyndsay said she will provide an orientation session to those in attendance at the club at 9:00 am Sept 28 & 29.

Meeting adjourned at 8:40 p.m.

Next meeting scheduled for Monday, October 19, 2020.

