**Date:** TBD

**Time:** 7:00pm

**Place:** KBC Lounge

Meeting Called to Order

Approval of Minutes June 18, 2018

Approval of Agenda

**Agenda**

1. **Executive access**
   1. Tournament Director
      1. Position still open (TK to help till Sept)
      2. Possible people - Linda, Tess, Martin, Michael, Randy
   2. Tournaments coming up Kelowna Hosting 55+, Ogopogo, Junior, Open and other tournaments
2. **Memberships update/issues**
   1. Fees 2018/2019 and Earlybird
      1. People who buy in July and August can pay for the early bird fee, and get the 2 extra months for free instead of having a prorated fee for the 2 months.
      2. Junior Membership access hours
   2. Open house
      1. Date and Time: TBD
   3. Fees that Badminton BC has set
      1. See Attachment
3. **Financial Statements update** - Val
   1. See Attachment
      1. Need more information regarding investments and making over $10,000 (Need to report to CRA? Will it affect our non-profit organization?)
      2. Follow up with Badminton BC paying us back (related with Tournaments 40% was held)
      3. $5500.00 credit will be back onto the account this year from the purchase of the shuttle machine.
4. **Executive Director Badminton BC** - Daisy
   1. Going through Changes as of right now
      1. Tournament dates needed for Juniors, Open, and Ogopogo – Norm
5. **Mini Games** 
   1. Kelowna Hosting Sept 10-14 2019
      1. Need Steering Committee and Zone Representative – John Hong was the badminton rep previous years, not sure if he will be this year. – Mike to follow up and send email to John
6. **Okanagan Family Magazine** – Madelyn
   1. Placing half page ad cost $760.00 – depending on when it gets published
   2. Making a brochure to put at Parkinson Rec, schools, and other places
      1. Need Pictures
   3. Drop in badminton – Update website? Put in Brochure or magazine?
   4. Open House – Invite new people to watch the game, or media people (Shay Galor)
   5. Target School – Kids, form a team, partnership with school for field trips to learn badminton
7. **Fire Department**
   1. Light on exit sign is out – Fixed
   2. Changing Lights or Signage to be a universal sign
   3. Thank you gift for Anges – Fruit/Food Basket
8. **Long term planning** – Funding Grants
   1. There is funding available in City of Kelowna that will cover upto 50% – Consultants
   2. See Attachments - Michael
9. **Building Supervision**
   1. Member should be held accountable for letting people in, asking questions before letting random people in, and make sure they pay the fee or be punished
   2. Random checks /Use Cameras
   3. Membership List, so we can monitor members and other players - Karen
      1. Volunteers or anyone we know that’s available to perform the random checks and monitor other players
10. **Office – Computer Training – DLS/Camera** - Karen
    1. Keep to minimal
    2. Add norm to camera system
11. **General Discussion – Flooring (top flooring)/Lighting**
    1. Put a cap on the lighting so it’s not as bright (more cost)
       1. Look for other contractors to use
    2. Flooring – (top flooring) – Norm to follow up
12. **Inventory Controls**
    1. Short 52 tubes of birds
       1. More better inventory control and inventory count (just birds)
    2. Sales times – Lists are attached downstairs in the entrance, and in the Inventory room door.
13. **Coaching Contract** - Mike
    1. Mike to Meet with Scott – Annual review coming up before End of August
       1. Regarding who to report to etc.
    2. Privacy office and Inventory
       1. Denied in previous years due to giving more access means void of contract as he will not be a contractor but an employee by law
    3. Incidents
       1. If any – needs to be reports to one of the directors
14. **Juniors**
    1. Access hours (insurance)
       1. Juniors under age 19 will only have access to the club when the coach is here or an adult member to supervise
15. **Ogopogo 2019**
    1. TBD
16. **Doorbell** 
    1. Joe Bower – Repaired door bell
17. **New Shelf above cooler**
    1. Robert Vernier – Thank you for building the shelf
18. **Work Bee**
    1. House Keeping Issues – House Keeping around club is everyone’s job (list will be put out on the board)
19. **Damage to wall behind Court 4** -Michael
    1. Could not figure out when or how it happened yet.
20. **Eye wear**
    1. Reminder to parents (mandatory for anyone under 19)
21. **Loaner Racquets**
    1. Missing, or broken
22. **Road Repair**
    1. City of Kelowna is performing repairs
23. **Pictures – Executive**
    1. Take a selfie and send to Mike
24. Looking for a volunteer for SLR or an ambassador