

MINUTES KBC MARCH 16 2016

In attendance:

Karen Quigley, Andy Galloway, Lyndsay Thomson, Warren Hare, Rosalie Neville, Heather Wilson, Neil Ward, Madelyn Hamilton.

Minutes

7:00 meeting commenced.

Agenda approved. Minutes from Feb. 17 2016 approved.

Actions from previous meeting:

Garbage bin sharing: Warren visited the Film Factory to explain our disposal costs have risen. Rather than sharing in the rising costs, the Factory decided to rent their own disposal bin.

Monthly Action Calendar. As a monthly reminder, those having items wishing to be discussed or remembered, will email to the Secretary, then brought to following meeting.

Appointment with Doug. This appointment will be in approximately 3 weeks from this time. When Karen meets with Doug from the City, she will explain the maintenance problem with our heaters is a priority item.

Grant/Lotto requests. Madelyn will complete the online form for the City grant. It will explain our funding request, the amount the Club has saved over the years for floor replacement and ask for financial help only with that issue.

Hand Sanitizer. Madelyn purchased the hand sanitizer container and it has been installed near the water coolers.

Petty Cash box. Heather will get a petty cash box that will contain \$10 for making small change when necessary. It will be placed in a secure location in the office.

Community Resources Society. Society members responsible for bringing mentally handicapped persons to the Club for use of courts have been requested to fill out a membership form with waiver included. There has been no answer as yet.

Contents Insurance Policy. Rosalie will have ready for next meeting the contents count for insurance purposes.

Membership count to date: Mark reports there are 385 total to date.

Recent complaint between members: This was completed to the satisfaction of Board members, with thanks to the committee members that undertook to resolve the situation.

Lyndsay has suggested more framed Tournament photos in the stairwell. Also, she stated there is an immediate need to write up the next contract for Scot. It was suggested that Scot write a proposal, which the committee will then review. She also reported there are good numbers of competitors signed up for the Junior Tournament.

Action: Lyndsay will investigate prices of signage for the outside front of

building. The sign will inform of current activities and opportunities offered by the Club.

Neil reported at this current date only 25 have signed up for Ogotogo Tournament, but the common consensus, as taken from past history, is that high numbers of people register at the last moment.

Action: There will be discussion at the April meeting about the timing of the Ogotogo tournament, considering it is on the Easter break, which causes varying types of problems to those responsible for this event.

Karen suggested the water bottles left behind by individuals, of which there are large numbers that have not been claimed, be put out at tournaments for offer and the balance given to Share.

Andy reports that shuttlecocks are on the way, are in transit. He has put extensive time into investigation and purchase of shuttles product.

Rosalie gave an update on her progress for the Ogotogo Tournament. She has put out a group member request for help with this event and does have some members, not many, who have offered their help. Questionable is the timing of this event as it lands on a holiday.

It was noted the supply of cold packs has run out.

Action: Heather will inform Angus and have them replaced promptly.

Heather has also noted the need of a policy to handle over payments as related to financial procedures.

Action: Heather will bring suggestions to next meeting which will be discussed and voted upon. That resulting information will take the form of a document. According to the last inventory count, Heather states it is very close to balanced.

AGM: This will take place Sunday May 29th

Next meeting will take place Monday April 18th.

A BIG THANK YOU TO ANDY FOR RUNNING THE TUESDAY 15TH LADDER EVENING.

Meeting concluded 8:40