

MINUTES - KBC Board Meeting Wed. Jan 18, 2017

Present: Heather, Christine, Andy, TK, Andy, Warren, Karen
Regrets: Rosalie, Donna, Mike

Warren chaired the meeting in Mike's absence.
Last month's minutes and tonight's agenda were approved.

1. Introduction of TK - TK's new role as tournament director was approved by email on Dec. 19, 2016, but TK was introduced to the rest of the board tonight. He will work with Mike Mitson on the 2 tournaments scheduled for March 2017.
2. Court Rental for Assoc. Engineering Tournament on April 28, 12 - 4pm
 - Warren will confirm number of participants, equipment needs and cost with Sam King, including drop-in fees and court rental. Warren will refer Sam to TK if their group would like assistance in planning the tournament.
3. Head Coach update - Karen informed the board that she has received and filed the proof of liability insurance for Scot, as well as the Criminal Record checks for Scot and Corey. Scot is still working on obtaining the updated First Aid certificate, and coaching certificates.
The board voted to waive court fees for Scot from Sept to Dec., but not to refund any court fees that were paid for summer camps, since Scot had calculated the cost of court fees into the summer camp fees. The board considered the dates proposed by Scot for March camps: March 20-24, 27-31. Since Mar 20-24 is a busy time for playing badminton, as well as the week before the Ogoopogo tournament, players may need extra time to practice; the board approved a camp that uses 2 courts, so that the balance may be used by members. All 5 courts may be used March 27-31, if needed, depending on attendance.
4. Updates on Transition to new Societies Act - Christine reported that the transition is complete, and KBC is now in compliance with the new act well before the deadline of Nov 2018. She suggested we review the bylaws, since new more relaxed bylaws are available, and it might be advantageous to update wording using "Societies Act" instead of "Society Act". Warren will update references to "Society Act" on the website. Karen will contact Sue Svendsen and Gloria Watson to see if they, along with Christine and Karen, would be interested in forming a committee to review the bylaws, since they were on the previous bylaw committee. The board thanked Christine for her work with a round of applause.
5. Term deposit coming due on Feb 1, 2017 - Heather reported that the club assets are still in excess of \$200,000. The board discussed various upcoming expenses that might reduce assets before the end of our fiscal year, eg. Repair heaters, repair roof, LED lights, and upgrade the website. A motion was passed for Warren to get a couple of quotes regarding upgrading the website to allow for online payments as well as an online database, instead of using an Excel Spreadsheet.
6. Cash Security at Club - Heather asked board members to check the outside mailbox when they arrive at the club, as well as the empty section beside the drop-in box, since occasionally people will put envelopes in there. She also asked board members to check the number of envelopes and replace as necessary.
7. Other business - Tony reported that he will be volunteering to coach the SLR group this April. He will check the time slot with Scot to be sure there is no conflict.
 - Christine created a profile for the club on volinspire.com, which is a site that lists not-for-profit societies who use volunteers.

Meeting adjourned at 9:00pm.