KBC Board Meeting - May 22, 2017

Present: Mike, Andy, Tony, Heather, Donna, Christine, Karen

Regrets: Warren, Rosalie, TK

1. Minutes of Apr 12 meeting reviewed and approved

**Action**: Mike to email Penny re money owing from tournament

2. Agenda approved with addition of Financial Report

3. DLS Update -

**Action**: Karen to contact Ed Petkau re password for downloading DLS onto new computer, and find out how to transfer DLS files to new computer

4. Scot Young Contract - Coaching certification with Badminton BC has been verified and is now valid until 2021; Scot will also need professional development credits to maintain his status; Penny from Badminton BC recommended wording for his contract on renewal

**Action**: Karen to email Scot requesting a reply by end of June regarding First Aid in order for us to begin negotiating for his contract renewal.

5. Upgraded website - to be ready by mid-June

**Action**: It will be left to the new executive to choose 2 people to learn how to make changes to the website

6. New signage on Richter side of building looks great - Thanks to Christine for organizing that project!

7. Painting of upper court area looks great - Thanks to Donna for organizing that project!

8. New court lighting - we will plan to do this over the summer when there are no summer camps in progress

9. By-law Committee update: the By-law committee, comprised of Christine (chair), Gloria Watson & Karen, reviewed and updated the by-laws for the new Societies Act, and made a few recommendations to the board for presentation to the membership at the AGM. The 3 major changes that the board approved for presentation at the AGM are: a). Removal of absentee voting instructions; b) Removal of by-laws pertaining to a "seal" which our club does not have; and c) Inclusion of a clause recommended at the 2016 AGM stating that any single disbursement over $15,000 will require the approval of the membership. Thanks to the By-law committee for their work on this project.

10. Notice of AGM - **Action**: Notice to be sent out asap by Karen to adult members; Christine will send a copy to the junior members, since she has an updated list.

11. Financial Report - Thanks to Heather for managing to keep our assets below $200,000 this year.

**Action**: It is recommended that the new board set up a committee to address the issue of remaining a non-reporting society (i.e. With assets below $200,000); this might involve looking at a long-term strategy plan with an accountant or consultant, and evaluating the impact to the club if we do need to become a reporting society.

12. Other items to add to the AGM agenda regarding membership fees: a) the option of waiving annual membership fees for board members as a way to encourage other people to participate on the board, as other organizations do; b) the board does not recommend an increase in membership fees this year.

13. Christine presented a calendar of proposed lesson times on behalf of Scot Young; the Board approved some of the newer lesson times with conditions or restrictions on the number of courts being used, so that members will not be adversely affected.

Meeting adjourned at approximately 9:45